

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, July 18, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
Dr. Margaret T. Lee, Vice-Chairman  
Peggy R. Wiley  
Raymond L. Bryant, Jr.

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Chairman Ferguson called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mr. Bryant moved, seconded by Dr. Lee, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Mr. Bryant moved, seconded by Mrs. Wiley, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Certification of Closed Meeting – Resolution #WS-16-49

Mr. Bryant moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye, Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-49  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with one added item – Resolution #WS-16-52, Notice of Award regarding the Three Creek Wastewater Treatment Plant.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Agenda as amended. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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Minutes from the meeting of July 5, 2016

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Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #26, in the amount of \$317,634.66 and Journal Voucher #27, in the amount of \$437.50, both of which are incorporated herein by reference.

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Warrants:

Approval of Total Accounts Payable for July 18, 2016, in the amount of \$50,980.66

Approval of Accounts Payables for the General Fund, in the amount of \$48,825.42

Approval of Accounts Payables for Special Projects, in the amount of \$2,155.24

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In Re: Dominion Utility Project

1. Rural Development Letter of Conditions

a. USDA Rate Resolution #WS-16-48

Mrs. Brenda Parson stated that this was a loan commitment resolution that was required to be approved by the Authority. She stated that it set forth that the Authority certifies to USDA Rural Development that the rate schedule now in effect imposed a minimum monthly equivalent dwelling unit charge of \$23.10 or more and that the Greenville County Water and Sewer Authority could not hereafter adopt a rate schedule which imposed a minimum monthly EDU less than the \$23.10 without prior written authorization from Rural Development. She then stated that Staff was requesting approval of the following Resolution.

**GREENSVILLE COUNTY WATER AND SEWER AUTHORITY  
RATE RESOLUTION #WS-16-48  
USDA/RURAL DEVELOPMENT LOAN COMMITMENT**

RECITALS:

- R-1 By letter dated June 22, 2016 ("Letter of Conditions"), USDA/Rural Development communicated to Greenville County Water and Sewer Authority ("GCWSA") the conditions on which it would afford financial assistance for the construction of a water reservoir and intake structure by GCWSA.
- R-2 Paragraph 10 and subparagraph 10.a. of the Letter of Conditions required that GCWSA adopt a rate resolution and has been prepared by the County Attorney.

**IT IS, ACCORDINGLY, HEREBY RESOLVED** as follows:

- a. GCWSA acknowledges the duty imposed on it by the Letter of Conditions that it adopt and maintain a rate schedule that provides adequate income to meet the minimum requirements for operations and maintenance, debt service and reserves, and that it must comply with that commitment absent prior written authorization from USDA/Rural Development to modify that commitment.
- b. GCWSA acknowledges the duty imposed on it by the Letter of Conditions that the user rates imposed by GCWSA provide for a minimum monthly Equivalent Dwelling Unit charge of \$23.10.
- c. GCWSA hereby certifies to USDA/Rural Development that the rate schedule now in effect imposes a minimum monthly EDU charge of \$23.10, or more, and that GCWSA cannot hereafter adopt a rate schedule which imposes a minimum monthly EDU charge less than \$23.10 without prior written authorization from USDA/Rural Development.

Dr. Lee moved, seconded by Mr. Bryant, to approve Resolution #WS-16-48.  
Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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b. Award of Remaining Dominion Utility Project, Phase I Contracts

Mr. Glen Gibson addressed the Authority stating that the contract would construct a large part of the Phase I improvements required to provide service to the Dominion Power Plant. He stated that the Authority received sealed bids from contractors for each of the proposed contracts. He then gave a summary of each contract as follows:

Contract B Two booster Pump stations, Slagles Lake Road, Everettes's Lake Road and Ruritan Drive water line to H.G. Reynolds Company, Inc., with a base bid of \$2,984,560; and

Contract C Rogers Road & Brunswick Road water line and force main. Wastewater pump station to Tony E. Hawley Construction Co., Inc., with a base bid of \$1,955,275; and

Contract D 58 West and Brunswick Road water line and force main to Peters & White Construction Co., Inc., with a base bid of \$1,439,911.

Mr. Whittington stated that Staff had completed all 19 pages of conditions given to it by Rural Development in securing the \$22 million loan that would finance the project. He stated that Staff recommended approval of Contracts B, C & D.

Dr. Lee moved, seconded by Mr. Bryant, to approve Contracts B, C & D. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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c. Bond Resolution #WS-16-50

Mrs. Parson stated that the resolution authorized the financing of the water reservoir and the intake structure for the water system of the Greenville County Water and Sewer Authority. She stated that it also authorized the issuance, sale and award of water revenue bonds in an aggregate amount not to exceed \$22,153,000. She the stated that Staff requested approval of Resolution #WS-16-50 as incorporated herein by reference.

Dr. Lee moved, seconded by Mr. Bryant, to approve Resolution #WS-16-50. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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d. Legal Services Agreement

Mr. Whittington stated that the agreement was with Mr. Russell Slayton, the Authority's Attorney, regarding the legal work required in the project.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Legal Services Agreement. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Emergency Repairs to the Three Creek Wastewater Treatment Plant

Mr. Gibson stated that the Water and Sewer Authority previously adopted an emergency procurement resolution to employ a contractor to repair the disinfection building at the Three Creek Wastewater Treatment Plant. He stated that B&B Consultants, Inc. prepared specifications needed for the repairs. He also stated that the Water and Sewer Authority solicited proposals from three contractors for the needed construction work and determined that lowest proposal submitted for the repairs was supplied by R.F. Howerton, Inc., in the sum of \$93,955.00. He then stated that Staff respectfully requested approval of Resolution #WS-16-52 and authorization that the Director execute the contract.

Mr. Bryant moved, seconded by Dr. Lee, to approve Staff's recommendations. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Dr. Lee moved, seconded by Mr. Bryant, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Mr. Bryant moved, seconded by Dr. Lee, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Certification of Closed Meeting – Resolution #WS-16-49

Mr. Bryant moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye, Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-53  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

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In Re: Adjournment

There being no further business to discuss, Mr. Bryant moved, seconded by Dr. Lee, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson  
Greenville County Water and Sewer Authority